

Town of Trumbull Field Use Policy

1. Group Classification
2. Application Procedures
3. Fee Structures and Priorities

To remain in the designated group classification, each group must adhere to the criterion for being placed in that category:

Group 1-100% Trumbull resident core groups.

Group 2-Each Senior City Team in Trumbull must meet and maintain 75% of their roster on a continuing and a yearly basis to remain in Group 2 or they will forfeit their grandfather clause and move to Group 3 permanently. Any new 100% Trumbull resident noncore team will be placed in Group 2 for a trial period of 2 years at which time they will be re-evaluated for permanent placement in Group 2 or moved to Group 3.

Group 3- Everyone else no meeting criterion

The Application Process has been organized to go through the Park and Recreation Commission, regardless of whether the fields being requested for are on Board of Education or Town property.

Each Group MUST submit the following before being issued approval to utilize the field being requested:

1. Use of Fields Form from the Recreation Department
2. A copy of their Insurance Certificate
3. A copy of their previous years' tax return
4. A copy of a fixed final schedule
5. Names of coaches and proof of background checks
6. Complete roster of all teams prior to the first scheduled game

For the Spring Season, all paperwork will be submitted to the Park and Recreation Commission at their February meeting and for the Fall Season, all paperwork will be submitted to the Park and Recreation Commission at their August meeting.

For Fee Structures and Priorities please refer to the attached chart and the individual corresponding fee for each Group.

Field Use Policy

Adopted 3/14/11

Fee Structure and Priorities:

All town programs have been placed in one of three groups for priority of assignment and fee structures. These are:

Group 1:

Athletic contests for school teams

Trumbull Recreation

American Legion (Senior 17-19 & Junior 16-17)

AYSO

Babe Ruth 13-15 years old

Little League (T-ball 5-7, Little League 8-12, Softball 8-12)

Pop Warner

Senior Babe Ruth 16-18 years old

Trumbull United

CIAC /FCIAC Tournaments

Reciprocal field usage for scholastic programs,

Regional Special Olympic competition

Trumbull youth lacrosse

Trumbull youth wrestling

This group would use the fields without a fee and have the highest priority within specific seasons and subject to additional restrictions. Groups may be charged for additional services including overtime of Town/BOE employees, lighting costs, or other requested special services. (See Attached Chart)

All other groups under the umbrella of the individual core group will be classified under the Group 2.

Group 2: These are organizations that are non-profit and must have 100% town residents. Senior City will be grandfathered but must have at least 75% town residents on their individual team rosters by 2012. Failure to meet these requirements will result in reclassification to Group 3. Also included is other in-town, private, non-profit groups such as Religious Groups or teams, private teams consisting of 100% Town residents etc.

Groups will be 501c3 organizations and will produce proper documentation.

These organizations will have a lower scheduling priority than Group one. Group two organizations are subject to the same costs as Group 1 and will also be charged a small additional fee. (See Attached Chart)

Group 3: This group consists of non-profit organizations and teams that are less than 100% town-residents, private organizations, and for-profit groups.

These organizations will be charged a full fee and will be subject to all other fees and costs applicable to the other Groups.

Any new town organizations that are 100% town residents will be placed in the Group 2 classification for a probationary period of 2 years, at which time their status will be reviewed for placement in either Group 1 or stay in Group 2.